

“中国教育电视台·外研社杯”职场英语挑战赛 写作大赛省赛样题（一）

比赛时间：120分钟

Part I (40 points)

Directions: Your organization is planning an international trade fair for next spring and you are responsible for inviting potential exhibitors. Please write **an e-mail** (of at least 200 words) to the expected exhibitors. Your e-mail should include the following:

- your strengths as a dependable trade fair organizer
- an invitation to the potential exhibitors to the event
- some details about the trade fair (e.g. time, place, services)
- information about how to apply, application fee and the deadline for application

Part II (60 points)

Directions: The following bar chart is about a survey on the sales volume of new energy vehicles in China and the U.S. from 2010 to 2016. Write **a report** (of at least 300 words) to analyze the chart and explain why new energy vehicles are developing more rapidly in China than in the U.S.

